



# Agenda Ordinary Council Meeting

23 August 2023

Amendments made to agenda items 17.4 and 17.5 following a motion passed at the 23 August 2023 Council meeting.



## CERTIFICATION

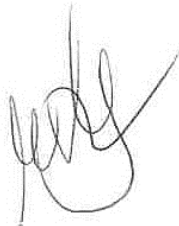
"I certify that with respect to all advice, information or recommendation provided to Council with this agenda:

1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and;
2. Where any advice is given directly to Council by a person who does not have the required qualifications or experience that person has obtained and taken into account in that person's general advice the advice from an appropriately qualified or experienced person."

Note:

S65(1) of the *Local Government Act 1993* requires the General Manager to ensure that any advice, information or recommendation given to the Council (or a Council Committee) is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation. S65(2) forbids Council from deciding any matter which requires the advice of a qualified person without considering that advice.

Dated this 18<sup>th</sup> day of August 2023.

A handwritten signature in black ink, appearing to read 'Warren Groves', written in a cursive style.

Warren Groves  
**GENERAL MANAGER**

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# FLINDERS COUNCIL ORDINARY MEETING – AGENDA

## WEDNESDAY 23 AUGUST 2023

<b>Venue</b>	Flinders Island Arts and Entertainment Centre
<b>Commencing</b>	1.00pm
<b>Attendees – Councillors</b>	Deputy Mayor Vanessa Grace Aaron Burke Carol Cox Peter Rhodes Ken Stockton
<b>Apologies</b>	Mayor Rachel Summers Garry Blenkhorn
<b>Attendees- Staff</b>	Warren Groves   General Manager Sue Mythen   Executive Officer (minute taker)

### 1. ACKNOWLEDGEMENT OF COUNTRY

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The Mayor will begin by acknowledging the Traditional Owners of the land on which we meet today, the palawa people of the trawulwai Nation. She will recognise their continuing connection to the land, waters and culture of this island, and pay respects to Elders past, present and emerging.

### 2. CONFIRMATION OF MINUTES

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#### RECOMMENDATION

That the Minutes from the Ordinary and Closed Council Meetings held 26 July 2023 and the Special Council Meeting held 1 August 2023 be confirmed.

### 3. PUBLIC QUESTION TIME

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*In accordance with Section 31 (1) of the Local Government (Meeting Procedures) Regulations 2015 and the Flinders Council Public Question Time – Council Meeting Procedure, the following are to be adhered to at public question time.*

*Public Question Time is permitted at Ordinary Council Meetings, during which, members of the public may ask questions of the Council relating to Flinders Council matters.*

*The basis on which questions may be asked is:*

- 1. All questions will be addressed through the Chair (being the Mayor in normal circumstances) who will answer them as she/he sees fit. Under no circumstances will members of the gallery be*

- permitted to address or question either elected members or officers of the Council. The Chair may delegate answers to the appropriate Councillor or staff member if required.*
- Persons addressing the Chair must pay the respect due to that office. Failure to do so may mean their address is terminated without notice.*
  - Where the answer cannot be provided immediately, it will be provided in writing within 14 days and tabled at the following Ordinary Council Meeting.*
  - All questioners are encouraged to register their intent to question with the General Manager before the meeting. Preference will be given to those who have so registered.*
  - Question time shall not extend longer than 30 minutes and may be divided into two 15 minute sessions.*
  - The actual timing of the session(s) is to be immediately after the opening of the meeting and advertised with the notice of meeting.*

### **Public Questions Received**

#### **Question 1: Wendy Jubb-Stoney**

Will the Council initiate an amendment to Clause FLI-S3.7.2 of the Coastal Areas SAP to insert Performance Criteria so that compliance with the objective of the SAP can be demonstrated?

#### **Mayor's Response**

The General Manager provided the following information:

The matters you have raised were workshopped as advised. The Coastal SAP was a topic of discussion. The mapping and ordinance were both examined. Whilst no amendment to this SAP is proposed in the Badger Corner area at this time, as detailed in the response to your questions at the May 2023 Council Ordinary Meeting, Council will undertake a review of the Local Provision Schedule including the four Specific Area Plans.

#### **Question 2: Wendy Jubb-Stoney**

If Council proceeds to initiate an amendment described in my previous question, what is the timeframe within which it would advertise the amendment?

#### **Mayor's Response**

The General Manager provided the following information:

No amendment is currently proposed.

#### **Question 3: Wendy Jubb-Stoney**

If a Council development was to be affected by the 300 sq m site coverage imposition, and there are no performance criteria for Clause FLI-S3.7.2 of the SAP, what would Council do?

#### **Mayor's Response**

The General Manager provided the following information:

Council is subject to the planning scheme – just like any developer. An amendment may be justified if the planning scheme affected critical infrastructure for example. Each case would be assessed on its merit.

## **4. COUNCILLORS' QUESTIONS WITHOUT NOTICE**

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*Regulation 29 of the Local Government (Meeting Procedures) Regulations 2015 specifies that in putting a Question Without Notice a Councillor must not offer an argument or opinion, draw any*

*inference or make any imputations except so far as may be necessary to explain the question. The Chairperson must not permit any debate of a Question without Notice or its answer.*

## **5. LATE AGENDA ITEMS**

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## **6. DECLARATION OF PECUNIARY INTEREST**

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*In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2015, Councillors are required to declare any pecuniary interest that they, or any of their close associates, may have in any matter appearing on the agenda, or any supplementary item to the agenda, before any discussion on that matter.*

## **7. CONFLICT OF INTEREST**

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*In accordance with Part 2, paragraph 6 of the Local Government (Model Code of Conduct) Order 2016, Councillors are required to declare any conflict of interest, be in actual, perceived or potential, that they may have regarding any matter appearing on the agenda, or any supplementary item to the agenda before any discussion on that matter commences.*

## **8. POLICIES**

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The following Council policy was adopted at the 28 June 2023 Ordinary Council Meeting and no submissions were received throughout the 28 day public consultation period. As per the requirements of the Council Policy and Procedure Framework, the following policy is now considered to be adopted:

- Asset Disposal Policy

## 9. WORKSHOPS & INFORMATION FORUMS

File No. COU/0205

### Council Workshop – 26 July 2023

Council held a workshop on the following subjects:

- Item 1 Development Services Discussion
- Item 2 Waste Strategy Presentation
- Item 3 Local Government Review Submission Discussion
- Item 4 Grants Update
- Item 5 General Manager's Update

Councillors	In Attendance
Mayor Rachel Summers	Yes
Deputy Mayor Vanessa Grace	Yes
Councillor Garry Blenkhorn	Yes
Councillor Aaron Burke	Apology
Councillor Carol Cox	Yes
Councillor Peter Rhodes	Yes
Councillor Ken Stockton	Yes

Staff and Consultants	In Attendance
Warren Groves   General Manager	(Items 1 - 5)
Jacci Smith   Development Services Coordinator	(Items 1 - 2)
Mick Purves   Consultant Planner (via Teams)	(Item 1)
Chris Wilson   Infrastructure Manager	(Item 2)
Sabrina Carter   Waste Management Supervisor	(Item 2)
Sammi Gowthorp   Community Services Coordinator	(Item 4)
Vicki Warden   Executive Officer (note taker)	(Items 1 - 5)

### Council Workshop – 9 August 2023

Council held a workshop on the following subjects:

- Item 1 Discussion from Flinders Island Aboriginal Association Incorporated representative
- Item 2 Auction Re-run
- Item 3 Oregon Beams Discussion
- Item 4 General Manager's Update
- Item 5 Islander Way Presentation

Councillors	In Attendance
Mayor Rachel Summers	Yes
Deputy Mayor Vanessa Grace	Yes
Councillor Garry Blenkhorn	Yes
Councillor Aaron Burke	Apology
Councillor Carol Cox	Yes
Councillor Peter Rhodes	Yes
Councillor Ken Stockton	Yes

Staff and Consultants	In Attendance
Warren Groves   General Manager	(Items 1 - 5)
Sammi Gowthorp   Community Services Coordinator	(Items 1 & 5)

Sue Mythen   Executive Officer (Note Taker)	(Items 1 – 5)
Richard Harley   Airport Operations Manager	(Item 3)
John Clark   Flinders Island Aboriginal Association Incorporated representative	(Item 1)
Dianne Dredge   Designing Tourism	(Item 5)
Sarah Lebski   Sarah Lebski & Associates Tourism Consultancy	(Item 5)

#### **RECOMMENDATION**

That the Council Workshops held on 26 July and 9 August 2023 be noted.

## **10. PUBLICATIONS AND REPORTS TABLED FOR COUNCIL INFORMATION**

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## **11. REPORTS TO BE RECEIVED**

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### **11.1 FURNEAUX GROUP SHIPPING SPECIAL COMMITTEE**

**File Reference** COM/0404

**Annexures** 11.1.1 Furneaux Group Shipping Special Committee meeting 7 August 2023 Unconfirmed Minutes

#### **OFFICER'S REPORT (Warren Groves | General Manager):**

The unconfirmed minutes of the Furneaux Group Shipping Special Committee held Monday 7 August 2023 have been provided for consideration. The minutes outline what the Committee has been working on to date and can now be noted by Council.

#### **RECOMMENDATION**

**That the unconfirmed minutes of the Furneaux Group Shipping Special Committee meeting held 7 August 2023 be noted.**

## **12. COUNCILLORS' REPORTS**

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## 13. MAYOR'S REPORT

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Mayor R Summers
<b>File Reference</b>	COU/0600
<b>Annexures</b>	Nil

### APPOINTMENTS

DATE	ACTIVITY
19/07/2023	Meeting with King Island Council
26/07/2023	Council Workshop and Meeting
01/08/2023	Special Council Meeting: Local Government Review Submission
02/08/2023	Citizenship Ceremony
07/08/2023	Furneaux Group Shipping Special Committee
09/08/2023	Council Workshop
10/08/2023	Flinders Council Governance Meeting

### CORRESPONDENCE IN

DATE	FROM	SUBJECT
15/07/2023	Ciaran Condron	Childcare
16/07/2023	Catherine Mooney	Forced Amalgamations
16/07/2023	Holly Barnewall	Childcare
16/07/2023	Esther Nunn	Childcare
17/07/2023	Savannah Shaw	Childcare
17/07/2023	Gabbi and Mikey Yeo	Childcare
17/07/2023	Lauren, Platinum Pest Control	Platinum Pest Control
17/07/2023	Amanda Banks, Office of the Governor	Invitation to Local Government Representatives Dinner
17/07/2023	Kim Humphries, Australian Services Union	Letter from Branch Secretary, Lisa Darmanin requesting time at council Future of Local Government Review hearing
17/07/2023	Rhianna Barnewall	Childcare
18/07/2023	Kate Posch	Childcare
18/07/2023	Carol Baines	Senior Accommodation
18/07/2023	Dion Lester, Chief Executive Officer, Local Government Association Tasmania (LGAT)	Changes to Councils' Role as a Planning Authority
18/07/2023	Donna Adams, Chair, Fire Service Act Reform Steering Committee	Reform of the <i>Fire Service Act 1979</i>
19/07/2023	Hon Nic Street, Minister for Local Government	Confirmation of announcement re: no forced amalgamations
19/07/2023	Kate Mauric, General Manager (GM) - King Island Council	Working relationship

<b>DATE</b>	<b>FROM</b>	<b>SUBJECT</b>
20/07/2023	Michelle Morgan	Inter-municipal cooperation and Local Government perspectives on health and wellbeing
20/07/2023	Melinda Pearce	Workplace Health and Safety Review of Elected Representatives
20/07/2023	Premier Jeremy Rockliff	Planning
21/07/2023	Matt Balfe, TasWater	TasWater Stakeholder Survey
21/07/2023	Ed Beswick, General Manager, Thrive Group	Family Information Sessions
24/07/2023	Hon Sue Smith AM, Chair Local Government Board	Stage 3 Update
24/07/2023	Mayor Marcus Blackie, King Island Council	Statement of Intent
24/07/2023	Judy Treloar, Remote Australians Matter	Invitation to attend
25/07/2023	Jennifer Collins, Lean Waste	Products
27/07/2023	Vica Bailey, Aboriginal Land Council Tasmania (ALCT)	Resignation from ALCT
28/07/2023	Peter Devine, Department of Natural Resources and Environment (NRE)	Mapping
31/07/2023	Dr Richard Barnes	Development Application - House at 158 Badger Corner
01/08/2023	Maree McCabe, CEO, Dementia Australia	Dementia Australia update
03/08/2023	Kate Mauric, GM - King Island Council	King Island Council Submission to Stage 2 Interim Report
03/08/2023	Jacci Smith	Examiner Article - Dorset councillors stood down
04/08/2023	Mayor Marcus Blackie, King Island Council	Advocate News Article
04/08/2023	Peter Wright - FOLGR	Agenda for North-East Public Hearing
04/08/2023	Dion Lester, Chief Executive Officer, LGAT	Remote Attendance at LGAT General Meetings
04/08/2023	Sarah Lebski, The Islander Way Project	Sunday 'thank you' event
05/08/2023	Michael Ferguson, MP, Deputy Premier	TasPorts contribution to bolster Flinders Island's Safe Harbour Project
05/08/2023	Lola Cowle, Tasmanian Community Fund	Board Vacancy
07/08/2023	Louise, Smalley, Health Promotions Manager Royal Life Saving Service	Consultation: Tasmanian Drowning Prevention Plan
07/08/2023	Mayor Marcus Blackie, King Island Council	Flinders Island Safe Harbour Project in the news

DATE	FROM	SUBJECT
08/08/2023	Suzanne Purdon, Department for Education, Children and Young People (DECYP)	Follow up workshop for Early Learning for three year olds
09/08/2023	Lesley King, Department of Premier and Cabinet (DPAC)	Regional Drought Resilience – Local Government Association Session
09/08/2023	Alison Ward, TasHealth	Lift Local Grant Workshop
09/08/2023	Sarah Lebski, The Islander Way Project	Islander Way Draft Framework
10/08/2023	Dion Lester, Chief Executive Officer, LGAT	Media Training Practical Session

### **CORROSPONDENCE OUT**

DATE	TO	SUBJECT
16/08/2023	Catherine Mooney	Amalgamation
17/07/2023	Carol Baines, Director of Nursing, Flinders Island Multi Purpose Centre	Senior accommodation
18/07/2023	Lauren, Platinum Pest Control	Platinum Pest Control
01/08/2023	Ed Beswick, GM, Thrive Group	Letter of Support
02/08/2023	FOLGR Board	Flinders Council FOLGR Submission
02/08/2023	FOLGR Board	Community Submission - FOLGR
02/08/2023	FOLGR Board	Community Submission - FOLGR
02/08/2023	FOLGR Board	Community Submission - FOLGR
02/08/2023	FOLGR Board	Community Submission - FOLGR
02/08/2023	FOLGR Board	Community Submission - FOLGR
04/08/2023	Amanda Banks, Office of the Governor	Dinner Invitation Acceptance
07/08/2023	Mayor Marcus Blackie, King Island Council	Safe Harbour Project
10/08/2023	Dion Lester, Chief Executive Officer, LGAT	Changes to Council's Role as a Planning Authority

### **VOTING REQUIREMENTS**

Simple Majority

### **RECOMMENDATION**

**That the Mayor's report be received.**

## 14. DEVELOPMENT SERVICES

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### 14.1 DEVELOPMENT APPLICATION REPORT

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Jacci Smith   Development Services Coordinator
<b>File Reference</b>	PLN/0105
<b>Annexures</b>	14.1.1 Development Applications Report – July 2023

#### INTRODUCTION

This report provides Councillors with an overview of the applications for the current period as per motion 249.09.2015, passed at the 24 September 2015 Council Meeting when Council requested monthly data from the West Tamar Council planning consultancy service. As of July 2020, Flinders Council now generates the data and prepares the Development Applications Report monthly.

Permitted applications are assessed under section 58 of the *Land Use Planning and Approvals Act 1993* (the Act) and are not advertised. If applications classified as Permitted meet all development and use standards, they must be granted a permit, with or without conditions.

Discretionary applications are assessed under section 57 of the Act and are exhibited for a two-week period during which submissions may be received from the public. If a submission is received, the planner's report for that application is considered by Council. Discretionary applications where no submissions are received, as well as applications with a Permitted pathway, are approved under delegation to the General Manager.

The numbering of applications relates to the electronic filing system. Numbers are allocated to Planning (DA), Building (BA) and Plumbing (PA) applications as they are received. This may mean that planning numbers are not sequential, if for example, a development requires a building application but is exempt from a planning application.

#### PREVIOUS COUNCIL CONSIDERATION

Some items may have been considered at meetings of Council while the remainder have been approved under delegation by the General Manager.

#### OFFICER'S REPORT

Refer to Annexure 14.1.1 Development Applications Report – July 2023.

#### VOTING REQUIREMENTS

Simple Majority

#### RECOMMENDATION

**That the Development Applications Report – July 2023 be received.**

## 15. INFRASTRUCTURE

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### 15.1 INFRASTRUCTURE MANAGER'S REPORT – AUGUST 2023

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Chris Wilson   Infrastructure Manager
<b>File References</b>	WOR/3000
<b>Annexures</b>	15.1.1 Infrastructure Manager's Report – August 2023

#### INTRODUCTION

The purpose of this report is to provide Councillors with an update of monthly activities undertaken by the Works and Services and Airport departments.

#### OFFICER'S REPORT

This report is provided on a monthly basis at the request of Council.

#### VOTING REQUIREMENTS

Simple Majority

#### RECOMMENDATION

**That the Infrastructure Manager's Report – August 2023 be received and accepted by Council.**

## 16. NOTICE OF MOTION

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### 16.1 NOTICE OF MOTION – D/MAYOR VANESSA GRACE - TIMEFRAME, ELECTED MEMBERS EXPENSE CLAIMS

<b>Action</b>	<b>Decision</b>
<b>Proponent</b>	Deputy Mayor Vanessa Grace
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	AME/0503
<b>Annexures</b>	16.1.1 S-G6 Elected Members' Allowances, Reimbursements and Equipment Policy

#### NOTICE OF MOTION

That claims for Councillor expenses shall be submitted not later than three (3) months, and within 14 days after the close of the financial year, after the expenses have been incurred.

#### COUNCILLOR'S REPORT

Presently, Councillors are asked to submit claims not later than two (2) months and within one (1) month after the close of the financial year, after the expenses have been incurred. I ask for Councillors' support on this matter in changing the claims to three monthly, in view of having less paperwork commitment every month.

#### PREVIOUS COUNCIL CONSIDERATION

Nil

#### PREVIOUS COUNCIL DISCUSSION

Nil

#### OFFICER'S REPORT

The motion to submit expense claims not later than three (3) months after the expenses have been incurred and within 14 days after the close of the financial year, can be accommodated by Council's finance team. Expense claims are required to be submitted no later than 14 days after the end of financial year, to meet Council's statutory deadlines as per the *Local Government Act 1993*.

Council's Elected Members' Allowances, Reimbursements and Equipment Policy defines the expense claim reimbursement process. Any changes to the timeframes for expense claim reimbursement approved by Council at this meeting will need to be amended in the Policy. This policy was last reviewed in October 2020. Given that a new Council was elected in November 2022, it is timely to reconsider the policy as a whole, therefore the Policy will be brought to the September Council Meeting for review, regardless of the Council's decision on this motion.

#### STATUTORY REQUIREMENTS

*Local Government Act 1993*

#### POLICY/STRATEGIC IMPLICATIONS

Elected Members' Allowances, Reimbursements and Equipment Policy

4. Good Governance – Effective, efficient and transparent management and operations.
  - 4.1.1 Ensure Council meets its statutory obligations to manage risk, achieve financial sustainability and model good governance.

### **BUDGET AND FINANCIAL IMPLICATIONS**

Council's finance team is able to accommodate a three monthly expense claim process, and within 14 days after the close of the financial year.

### **RISK/LIABILITY**

Nil

### **VOTING REQUIREMENTS**

Simple Majority

### **MOTION**

**D/Mayor V Grace**

**That claims for Councillor expenses shall be submitted not later than three (3) months, and within 14 days after the close of the financial year, after they have been incurred.**



## 17. GOVERNANCE

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### 17.1 REVIEW OF FLINDERS COUNCIL DRAFT 2021-2031 STRATEGIC PLAN

<b>Action</b>	<b>Decision</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	FIN/0100
<b>Annexures</b>	17.1.1 Draft Flinders Council 2021-2031 Strategic Plan – revised August 2023

#### INTRODUCTION

Section 66 of the *Local Government Act 1993* requires Council to prepare a Strategic Plan for the municipal area in respect of at least a ten year period. Each year, Council reports progress on meeting its strategic objectives via the Annual Plan and the Annual Report.

The 2021 - 2031 Strategic Plan was developed with community consultation throughout the 2020 year and formally adopted by Council in December 2020. With a new council being elected in November 2022, it was determined timely to review the 2021 – 2031 Strategic Plan to embrace new opportunities and to confirm that Council is on track and meeting community expectations.

#### PREVIOUS COUNCIL CONSIDERATION

Council Meeting      26 July 2023

#### PREVIOUS COUNCIL DISCUSSION

11 February 2020	Council Workshop
10 March 2020	Council Workshop
24 March 2020	Council Workshop
5 May 2020	Council Workshop
12 May 2020	Council Workshop
19 May 2020	Council Workshop
2 June 2020	Council Workshop
9 June 2020	Council Workshop
23 June 2020	Council Workshop
30 June 2020	Council Workshop
14 July 2020	Council Workshop
4 August 2020	Council Workshop
8 September 2020	Council Workshop
6 October 2020	Council Workshop
10 November 2020	Council Workshop
1 December 2020	Council Workshop
3 May 2023	Council Workshop
12 April 2023	Council Workshop
12 July 2023	Council Workshop

#### OFFICER'S REPORT

At the 26 July 2023 Ordinary Council Meeting, Council adopted the Draft 2021-2031 Strategic Plan – revised July and allowed it to lay on the table until 8 August 2023 for public inspection, consideration and comment. One submission was received as per the comments below:

- Page 5. Our Guiding Principles. Dot point 4. Service quality –change the wording to something like strive to provide service excellence. (Staff are only human and cannot provide excellence 100% of the time).
- Page 5. Our Guiding Principles. Dot point 4 Remove the word “ensure” and change to “Comply with”. Again, we are only human and to be honest it is impossible to keep up with every government regulation.
- Page 6. In the Section What we want to achieve together. Is it possible to include a reference to an actively employed community? Perhaps in dot point 1.2. We refer to employment on the next page in “How we Plan to do it” but not in “What we want to achieve”.
- Page 11. Remove the reference to Bass Strait Vehicle Equalisation Scheme.
- Questioning whether to have a local fishing zone.
- Page 12, second last paragraph, reword to remove the word ensure.
- Page 13. 4.1.1 remove the word ensure.

The above comments/suggestions have been incorporated into the Annexure in red text for Council’s consideration.

## **STATUTORY REQUIREMENT**

*Local Government Act 1993*

## **POLICY/STRATEGIC IMPLICATIONS**

4. Good Governance - Effective, efficient and transparent management and operations.
  - 4.1 An organisation that provides good governance, effective leadership and high-quality services, within our means.

## **BUDGET AND FINANCIAL IMPLICATIONS**

The Strategic Plan informs the organisational direction of the Council as a whole and is the lead document to direct the development of the Annual Plan and subsequent budget allocations to tasks and action.

## **RISK/LIABILITY**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

## **RECOMMENDATION**

That Council considers the proposed changes to the Draft 2021-2031 Strategic Plan as presented in the revised August 2023 version, Annexure 17.1.1.

## 17.2 ANNUAL PLAN 2023-24

<b>Action</b>	<b>Decision</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	ADM/0200
<b>Annexures</b>	17.2.1 Annual Plan 2023-24

### INTRODUCTION

Section 71 of the *Local Government Act 1993* requires Council to prepare an Annual Plan for the municipal area each financial year. An Annual Plan is to be consistent with the Strategic Plan and include a statement of the manner which Council is to meet the goals and objectives of the Strategic Plan. A summary of the major strategies to be used in relation to its public health goals and objectives, is also required.

### PREVIOUS COUNCIL CONSIDERATION

Annually

### PREVIOUS COUNCIL DISCUSSION

3 May 2021	Council Workshop
2 August 2022	Council Workshop
3 May 2023	Council Workshop
12 July 2023	Council Workshop

### OFFICER'S REPORT

The Annual Plan is the document upon which Council's operations and service delivery will be based for 2023/2024. The Plan sets out actions, tasks and projects to be undertaken in the year ahead and how these relate to Council's Strategic Plan.

Of utmost importance is that this document forms part of the budget process. The Annual Plan identifies Council's significant service delivery activities and provides the link between the budget, strategic objectives and measurement tools to track achievements towards these outputs.

The 2023/2024 year will see Council continue to provide cost-effective and community-focused service provision, through grant-funded projects and waste management strategy outcomes, as well as the future of local government and information technology improvements.

Council has a statutory requirement to align its services and operations with a Strategic Plan. This Plan is critical to ensuring that the goals and aspirations of the Municipality are taken into account when Council sets its annual priorities, operational plans and budget allocations.

Adoption of the Annual Plan is recommended.

### STATUTORY REQUIREMENT

*Local Government Act 1993*

### POLICY/STRATEGIC IMPLICATIONS

Nil

### BUDGET AND FINANCIAL IMPLICATIONS

Minimal. Budget implications are contained in the Budget Estimates.

**RISK/LIABILITY**

No unforeseen risks based on the adoption of the Annual Plan.

**VOTING REQUIREMENTS**

Simple majority

**RECOMMENDATION**

**That Council receives and adopts the Flinders Council Annual Plan 2023/2024 and authorises the General Manager to:**

- 1. Make a copy of the Annual Plan available for public inspection at the Council office during ordinary business hours; and**
- 2. Provide the Director of Local Government and the Director of Public Health with a copy of the Annual Plan.**

## 17.3 REVIEW CODE FOR TENDERS AND CONTRACTS

<b>Action</b>	<b>Decision</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	ADM/0900, WOR/0300
<b>Annexures</b>	17.3.1 F2- Code for Tenders and Contracts August 2023

### INTRODUCTION:

Council's Policy Manual is an important document of Council as it provides direction to Staff, Management and Councillors. Many of the policies and procedures are required by, or relate to, legislation and in most instances, help manage Council's exposure to risk and aid in the improved governance and management of the municipality.

In this instance the subject matter relates to the Code for Tenders and Contracts which all Councils are required to develop under Division 2A of the *Local Government Act 1993 (Act)* and the Local Government Regulations 2015.

Council has a policy that states that policies should be reviewed at least every four (4) years but under s.333B(2)(d) of the Act, Council is also required to review the Code once every 4 years.

### PREVIOUS COUNCIL DISCUSSION:

02 February 2017	Council Workshop
05 April 2017	Council Workshop
06 July 2017	Council Workshop
03 August 2017	Council Workshop
07 September 2021	Council Workshop

### PREVIOUS COUNCIL DECISION:

16 November 2021	227.11.2021
16 July 2009	263.07.2009
21 January 2016	05.01.2016
17 August 2017	204.08.2017

### OFFICER'S REPORT:

The presented Code for Tenders and Contracts has been reviewed and updated to ensure that a streamlined methodology is adopted which is both efficient and suitable. Other updates, such as legislative alignment and formatting issues have also been addressed.

The Code has been reviewed by Staff and the General Manager to ensure it aligns with other policies and processes and is presented for the consideration of Councillors.

### STATUTORY REQUIREMENT:

Division 2A of the *Local Government Act 1993 (Act)*  
Local Government (General) Regulations 2015

### POLICY/STRATEGIC IMPLICATIONS:

4. Good Governance – Effective, efficient and transparent management and operations.

### RISK/LIABILITY:

Adoption of a Code for Tenders and Contracts is a mandatory requirement under the Act and will help to reduce Council's exposure to risk in this area.

**VOTING REQUIREMENTS:**

Simple Majority

**RECOMMENDATION:**

**That Council adopts the F2 - Code for Tenders and Contracts - August 2023.**

## 17.4 REVIEW OF ASSET DISPOSAL PROCEDURE

<b>Action</b>	<b>Decision</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	ASM/0400
<b>Annexures</b>	17.4.1 O-O3-P Asset Disposal Procedure 2023.08.16

### INTRODUCTION:

Council's Policy Manual is an important document of Council as it provides direction to Staff, Management and Councillors. Many of the policies and procedures are required by, or relate to, legislation and in most instances, help manage Council's exposure to risk.

### PREVIOUS COUNCIL CONSIDERATION

181.09.2022	Council Meeting
187.06.2023	Council Meeting

### PREVIOUS COUNCIL DISCUSSION

6 September 2022	Council Workshop
14 June 2023	Council Workshop
<del>09 August 2023</del>	<del>Council Workshop</del>

### OFFICER'S REPORT

Council previously recognised the need to establish a formal policy and procedure for Council assets and disposal. This Procedure applies to all assets owned by Council, except real property (land and buildings) which is prescribed by Part 12, Division 1 of the Local Government Act 1993.

The intent of the Asset Disposal Procedure is to achieve asset disposal methods that are:

- a) consistent with the standard expected of a responsible, accountable and transparent public body;
- b) fair and equitable;
- c) value for money; and
- d) in accordance with community expectations.

To address concerns of transparency and fairness relating to Councillors and Council Staff having the ability to bid on assets being disposed of and to provide transparency to the Community, the Procedure was reviewed and adopted at the 28 June Council Meeting. Council Officers have further reviewed the Asset Disposal Procedure to include a communication plan.

The Amended Asset Disposal Procedure is presented for council consideration.

### STATUTORY REQUIREMENT

*Local Government Act 1993*

### POLICY/STRATEGIC IMPLICATIONS

2. Accessibility/Infrastructure and Services - Quality infrastructure and services for community benefit.
- 2.3 Council assets/land maintained and utilised effectively.
- 2.3.2 Finalise and implement the Asset Management Plan, maintenance schedules and disposal procedures to meet audit and governance requirements.
- AP-3 Identify Council land/assets for potential sale and improved land utilisation.

**RISK/LIABILITY**

Adoption of this Procedure and ensuring that Management, Staff and Councillors are aware of and follow this procedure will help to reduce Council's exposure to risk in this area.

**VOTING REQUIREMENTS**

Simple Majority

**RECOMMENDATION**

**That Council adopts the amended Asset Disposal Procedure at annexure 17.4.1.**



## 17.5 EXPRESSION OF INTEREST – OREGON BEAMS

<b>Action</b>	<b>Decision</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	REA/0101
<b>Annexures</b>	Nil

### INTRODUCTION

As part of the Lady Barron Port Redevelopment in 2011, ‘materials of interest’ from the demolition of the Lady Barron Fish Factory building were identified by Council. The materials from the demolition became the property of the demolisher, however a quantity of oregon beams were donated back to Council with the intent that it be used for beneficial community projects.

The beams have been stored at the Council Depot in Whitemark since that time.

### PREVIOUS COUNCIL CONSIDERATION

367.12.2012                              13 December 2012 (Closed)

### PREVIOUS COUNCIL DISCUSSION

09 August 2023                      Council Workshop  
14 December 2022                  Council Workshop  
06 September 2022                  Council Workshop  
16 August 2022                      Council Workshop

### OFFICER'S REPORT

The beams are currently stored at the Council's Whitemark Depot under tarpaulins and consist of a range of sizes and lengths up to 15 metres. The timber has original fittings, nails and fastenings in situ and the structural integrity of the timber is unknown.

Interest has been received from community groups for some or all of the timber for local projects.

At a workshop on ~~16 August~~ 09 August 2023, Council discussed recent informal expressions of interest (EOI) from local community groups and proposed ~~resolved~~, as per Council's Asset Disposal Policy, to advertise via a formal EOI process for local community groups or individuals to apply for an amount of the timber within the following recommended conditions:

- The original intent was for the beams to remain on the Island and be used for community purposes;
- Storage needs to be taken into account as some beams are up to 15m in length;
- Timber is expected to be free-of-charge for community use; and
- The original intention was that the beams would not be for commercial gain, however if an applicant elects to submit a financial bid for all or part of the timber it will be considered.

### STATUTORY REQUIREMENT

*Local Government Act 1993*

### POLICY/STRATEGIC IMPLICATIONS

Asset Disposal Policy and Procedure

## **BUDGET AND FINANCIAL IMPLICATIONS**

The beams have an unknown financial value.

## **RISK/LIABILITY**

Ongoing Council storage conditions run the risk of damage or deterioration to the integrity of the timber.

## **VOTING REQUIREMENTS**

Simple Majority

## **RECOMMENDATION**

Council approves the advertising of an Expression of Interest (EOI) for Oregon Beams salvaged from the Lady Barron Fish Factory for projects beneficial to the local community per the following guidelines:

- That the Oregon beams remain on the Island and be used for community purposes;
- Storage needs to be taken into account;
- Timber is expected to be free-of-charge if for community use; and
- Whilst the original intention was that the beams would not be for commercial gain, if an applicant elects to submit a financial bid for all or part of the timber it will be considered.

## 17.6 HOUSING WORKING GROUP REPORT – JULY 2023

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	GOV/1102
<b>Annexures</b>	Nil

### INTRODUCTION

At the 25 January 2023 council meeting, council resolved to form a Housing Working Group with the membership being D/Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Peter Rhodes, Cr Ken Stockton, the General Manager, and the Development Services Coordinator. At this meeting, Council also requested a monthly report from the working group.

### PREVIOUS COUNCIL CONSIDERATION

18.01.2023                      25 January 2023

A report will be presented monthly.

### PREVIOUS COUNCIL DISCUSSION

25 January 2023              Council Workshop

### STATUTORY REQUIREMENT

*Local Government Act 1993*

### POLICY/STRATEGIC IMPLICATIONS

1. Liveability - To protect and build upon our island's way of life.
  - 1.1 A viable population that enables the necessary services and activities required for the Community to prosper.
    - 1.1.1 Encourage and support an increased supply of affordable accommodation for long-term residential rental and purchase.
- AP-3 Identify Council land/assets for potential sale and improved land utilisation.

### OFFICER'S REPORT

There have been no meetings during July 2023. No report has been provided for this agenda item.

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

That Council notes that no Housing Working Group report has been provided for July 2023.

## 17.7 COUNCILLOR RESOLUTION REPORT

<b>Action</b>	<b>Information</b>
<b>Proponent</b>	Council Officer
<b>Officer</b>	Warren Groves   General Manager
<b>File Reference</b>	GOV/0300
<b>Annexures</b>	17.7.1 Councillor Resolution Report August 2023

### INTRODUCTION

The Councillor Resolution Report identifies resolutions passed by elected members and the actions taken to implement the decisions.

### PREVIOUS COUNCIL CONSIDERATION

The Report is presented on a monthly basis.

### OFFICER'S REPORT

Please read Annexure 17.7.1 – Councillor Resolution Report August 2023.

### VOTING REQUIREMENTS

Simple Majority

### RECOMMENDATION

**That the Councillor Resolution Report August 2023 be noted.**

## MEETING CLOSED

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